

## **JB Institute of Technology** **Admission Policy**

### **Purpose**

The main purpose of this admission policy implementation in the institute is to establish clear guidelines regarding admission to various policies conducted in our JB Institute of Technology, Dehradun.

### **Scope:**

For each course of JBIT the entry requirements are well defined in terms of stated qualifications or their equivalents, age at the time of admission etc. by the rules and regulations of admission for a particular course by the affiliating university and the state government. These admission regulations have been framed by the university under the guideline of the regulating authorities like UGC, AICTE and other regulating bodies related directly with the courses being run in the institute. A candidate who possesses the required qualifications and other requisitions for a particular course will only be eligible. Admission to an appropriate point (say lateral entry) in a course may be permitted where the seat exists and candidate fulfills the required qualifications.

### **Responsibility:**

The responsibility for the admission of a student in an educational institute lies primarily with the admission coordinator and his / her team at the first instant. Director of the institute will be the in-charge and scrutinizer for admission of any candidate and finally for all other instant and other aspects the management of the institute will be responsible.

### **Introduction:**

- JBIT is a privately managed self financing engineering institute run by Jai Bhagwan Educational Society, Dehradun.
- The institute is affiliated to Uttarakhand Technical University and approved by AICTE.
- Sanctioned seats in different discipline in Under Graduate (UG) courses of engineering B. Tech. /B.E. in the institute are as: CSC (60), ECE (30), EE (30), CE (60), ME (60) and AIML (60).
- Sanctioned seats in Post Graduate (PG) course of engineering M. Tech. (CSE) in the institute is 24. At present in M. Tech only one course is available in the institute.
- Fee structure is as per the government approved norms and is collected in the college through online as well as offline mode.

- Hostel facility is also available in the institute for the students belonged to far off places getting admission in institute. There are separate well managed spacious, hostels for boys & girls in a pollution free environment.
- There are three boys' hostels and one girls' hostel, well arranged and managed by separate wardens one for each boys hostel and one female warden for girls hostel
- Authorities of the college also provide help to students in availing education loan facility from recognized banks.
- The institute provides a homely atmosphere for all students admitted in the institute and the teachers behave like guardians.
- Student support services required: for the holistic development of a student are available at large in the institute.

#### **Procedure: For B. Tech. Admission -**

- As per the government and the affiliating university guidelines 50% of the seats of a recognized institute are to be filled under the category state quota, 35% through all India Quota and the remaining 15% of the seats through management quota although the reservation policy / principals are strictly followed by filling these seats in each category.
- The admission is always on the basis of merit in the J.E.E. examination quota wise while the management seats are to be filled by the management itself as per guidelines purely on merit basis.

#### **Procedure: For M. Tech. admission -**

- The candidate must have passed the undergraduate course from a recognized institute in the same discipline for admission in the PG / M. Tech. course in the institute.
- Preference will be given to a candidate who has qualified GATE.
- The admission to M. Tech course will be strictly on merit bases although the reservation policy as per government / university norms will be followed.
- Candidate who has appeared for the final semester examination of undergraduate course can also apply, provided he/she has passed all the subjects of all the previous semester. Confirmation of admission of such candidate shall be subject to the production of qualifying degree/mark sheets in time.

#### **How to apply:**

- Application forms will be submitted by the eligible candidates who have passed his/her qualifying examination of intermediate / 10+2 with a minimum

percentage of 50% for general category and 40% for reserved category, online on the portal of the IEEE/JEE as per the guidelines and requirements of the entrance examination conducting authority. This form will be applied by the candidate for the state and the all India quota.

- For management quota seats the candidate has to apply on the prescribed format pasted on the website of the institute by filling all the columns and submitting the same to the institute along with scanned copies of the various documents / certificate required.

### **Allotment of seats**

- 35% seats of all India quota and 50% seats of state quota will be filled in each stream/course running in the institute among the candidates based upon their rank in the rank / merit list published by JEE authorities, of the candidate who have opted for admission in JBIT, although reservation policy will also be followed.
- The remaining 15% seats of management quota will be filled from among the students who have directly applied in the institute purely based on merit basis in each stream.

### **Admission**

- Management has the right to deny admission to any candidate even if otherwise is eligible due to certain genuine reasons which will be duly recorded and informed/explained to the concerned candidate if requested.
- A pretest will be conducted by JEE authorities for the candidates who have been found eligible as per their submitted application forms. Pretest merit is uploaded on website of the JEE.
- Main test is then conducted by the same authority for the candidate who has qualified the pretest. Merit list is published and forwarded to the concerned universities for further processing of admission. In Uttarakhand this work has been conducted by UTU (Uttarakhand Technical University) by first asking the student about the choice of their usually five preferences of the engineering institutes where they want to get admission in order of their preferences.
- Generally UTU carries out three rounds of counseling in a specified time periods at some fixed intervals providing opportunities to institutes and the students as per the procedures laid down by the authorities and the concerned candidates along with the engineering institutes are informed accordingly in which the students are interested to take admission.

- The economically weaker candidates in terms of TFW scheme may also get admission in the institute by following the same procedure.
- After completing counseling procedure UTU publishes the final list of the vacant seats available in different streams in different institutes. A letter is circulated by the university to all the engineering institute to conduct the open on the spot admission process at institute's level itself.
- A student getting admission in the institute will have to submit self attested copies of the marks lists/ certificates of 10<sup>th</sup> and 12<sup>th</sup> /intermediate standard, transfer / migration certificate and character certificate of the last institution studied.
- Submission of Original transfer/ migration and character certificate.
- Submission of document to claim reservation.
- All previous certificate and degrees and GATE score card (if applicable) for a candidate seeking admission in M. Tech. be submitted.
- Candidates are advised to visit the institute's website for any kind of information and notification or they are to see the notice boards having all kind of notices fixed on them regularly during his /her stay in the institute..
- Selected candidate shall have to report to the institute at the specified time & date, in the event of failure to join the institute his/her admission offer may stand cancelled.
- In case a candidate want to avail any other preference of the college / discipline may be allowed as per the guidelines of the regulating authorities and regarding fees refund / adjustment etc the government/ UGC/ AICTE notifications will be followed.
- The college makes necessary correspondence with the affiliating university by submission of all required documents and fees etc. to register the candidate with that university at final step of admission.